



Person Specification

Edinburgh CEO

	Essential	Desirable
EDUCATION	<ul style="list-style-type: none"> • Minimum of three Highers or equivalent • National 5 English 	<ul style="list-style-type: none"> • Degree qualified in related field
KNOWLEDGE	<ul style="list-style-type: none"> • Early childhood development and principles of family support • Policy landscape relating to children and families in Scotland • Charity governance, including finance and fundraising • Principles of effective leadership 	<ul style="list-style-type: none"> •
EXPERIENCE	<ul style="list-style-type: none"> • Leading high performing teams • Leadership within the charity sector • Delivering services to families with babies and young children • Managing and service that provides a high quality volunteer offer • Raising funds, including with community partners and trusts and foundations • Working in partnership with other charities • Monitoring and evaluating service delivery 	<ul style="list-style-type: none"> • Have worked within the Home-Start network • Working with a Board of Trustees, either as a Company Secretary or a Trustee
PERSONAL ATTRIBUTES	<ul style="list-style-type: none"> • Interpersonal skills • High level of accuracy and attention to detail • A positive and creative approach to tackling tasks • Flexibility to adapt work to suit changing needs • Ability to work on own initiative • Work in a spirit of openness, encouragement and enjoyment • Good oral and written communication • Ability to record work and manage own time • Champion the values of Home-Start Edinburgh 	